**How do I get Work-Study?**
- Work study is awarded based on financial need and so by filling out the FAFSA form you put yourself into contention for a work study position.
- If you are awarded work study and you wish to accept the offer, you must return your financial aid award letter to the Student Services office at UW-Manitowoc with ACCEPT selected next to “Work Study.”

**Why work on campus?**
- Work schedules are flexible and take into consideration your class schedule.
- It only takes a few minutes to get to your job.
- Campus positions can often fit into your career goals.

**What does work study pay?**
- Work study students start at $7.25/hr and are given a $0.25/hr raise every semester if they stay in the same position.

**How do I apply for work/study positions?**
- Contact the contact person (see below) for the position that you are interested in either by email or phone to set up a time to discuss your interest in the position. You may wish to have a resume available.

### 2014-2015 WORK-STUDY JOB OPPORTUNITIES

**After you accept your Work Study offer, review the following list of available jobs. Please contact the supervisor as soon as possible. If you are hired, notify Sue Wolfe in Student Services to obtain the necessary paperwork. If you have questions please call 683-4706, or email susan.wolfe@uwc.edu.**

**ADMINISTRATIVE SERVICES**
Office Assistant, Call 683-4700

**ART DEPARTMENT**
Contact: Berel Lutsky, 683-4735, berel.lutsky@uwc.edu

**ATHLETICS**
Score keepers, weight room, game day set up, office help etc.  See insert for specific positions and duties.
Contact Jared Dalberg, 683-4737, jared.dalberg@uwc.edu

**BIOLOGY LAB**
Help set up labs.
Contact: Dr. Rebecca Abler or Dr. Rick Hein, 683-4730, rebecca.abler@uwc.edu, richard.hein@uwc.edu

**BOOKSTORE**
Students needed for checkout work, stocking shelves etc.
Contact: Kimmarie Schaut, 683-4680, kimmari.schaut@uwc.edu

**CHEMISTRY LAB**
Help set up Chemistry labs.
Contact: Dr. Amy Kabrhel, 683-2746, amy.kabrhel@uwc.edu

**ENGLISH/WRITING LAB**
Tutors needed. Requires completion of ENG 102 with grade of B or better.
Contact: Laura Apfelbeck, 686-6059, laura.apfelbeck@uwc.edu

**GEOGRAPHY LAB**
Help with set up of labs.
Contact: Dr. Melvin Johnson, 683-4729, melvin.johnson@uwc.edu

**INSTRUCTIONAL TECHNOLOGY LAB**
Work in computer labs, IT Help Desk.
Contact: Cristi Beringer or Josh White email: josh.white@uwc.edu or cristin.beringer@uwc.edu

**KITCHEN/BLUE DEVIL GRILL**
Help with food preparation, service & clean up
Contact: Jackie White, 683-4714

**LIBRARY**
Must have full work study award offer and able to work 7-9 hrs/week.  Please drop off your schedule w/contact information (phone number or email address) Hiring will be done during the first two weeks in August.  Contact Peggy Turnbull, 683-4718, margaret.turnbull@uwc.edu

**MAINTENANCE**
Help with cleaning, general maintenance on campus.
Contact: Building & Grounds Superintendent

**MANITOWOC COUNTY EXTENSION OFFICE (EXPO DRIVE)**
Office/clerical
Contact: Kevin Palmer, 683-4168, KevinPalmer@co.manitowoc.wi.us

**MANITOWOC HEAD START**
Office/Clerical Work/Classroom work.
Contact: Janel Dietrich, 683-1960 ext. 102, email: jdietrich@cesa7.k12.wi.us

**MATH LAB**
Tutors needed. Requires strong math skills.
Contact: Jamie Thomas, 683-4698, jamie.thomas@uwc.edu

**MUSIC DEPARTMENT**
Chorus/band help.
Contact: Dr. Daniel Ackley, 683-4688, daniel.ackley@uwc.edu
Official Scorebook Keeper:
Keep the official scorebook for home intercollegiate contest. Contests include women's volleyball and men's and women's basketball. Must be available on most Monday and Wednesday evenings, as well several Fridays and Saturdays. Knowledge of volleyball and basketball is highly valued but not required. Training will be provided. Scorebook Keepers are required to be present a minimum of 45 minutes prior to the game time. Number of hours for volleyball may range from one and a half hours to two and half hours per home meet. Basketball games may range from four to five hours of pay. September – February

(2) Volleyball Line Judges:
Two line judges are required for each home women's volleyball intercollegiate contest. Line judges are responsible for assisting the Officials judge the sidelines and end lines during matches. A knowledge of volleyball is strongly valued but not required, training will be provided. Line judges are required to wear black pants, a white shirt, and athletic shoes during games. Line judges will assist with set-up and take down of sidelines prior to and following each home event. Line judges are expected to be available for each scheduled home meet and arrive a minimum of 45 minutes prior to the scheduled game time. Season runs from September – October. Each home game may range from 1.5 to 2.5 hours of pay.

Shot Clock Operator:
One shot clock operator is required for each women's and men's home intercollegiate basketball game. Shot clock operators are expected to reset the shot clock during basketball games. The shot clock operator is also expected to help set-up and takedown sidelines prior to and following home games. A knowledge of basketball is strongly recommended but not required, training will be provided. Operator must be available for the scheduled home basketball games (both women and men) and is expected to arrive a minimum of 45 minutes prior to the scheduled game time. The basketball season runs from October through February, including over Winterim. Number of hours per game range from 4 to 5 hours of pay.

Basketball Statistician:
The Basketball Statistician will operate the computer software CyberSports to maintain the statistics of home intercollegiate women's and men's basketball games. The statistician will enter team rosters prior to the game and record three point shots, field goals, and free throw attempted and made, assists, steals, turnovers, and fouls (this list is not all inclusive) during each game for both the home and away teams. The statistician must have knowledge of the game and be able to follow the pace of the game. Training will be provided. The statistician must be available for the scheduled home basketball games (both women and men) and is expected to arrive a minimum of 45 minutes prior to the scheduled game time. The basketball season runs from October through February, including over Winterim. Number of hours per game range from 4 to 5 hours of pay.

Intramural Assistant and Equipment Manager:
The intramural assistant will help the Athletic Director run the intramural program. Duties may include; officiating intramural sports, set up, take-down, and maintenance of equipment; keep track of scores and/or team records. Assistant must be available during the noon hour from 12:15 to 1:00 Monday – Thursday. A knowledge of various sports is a strong asset but not required. Training is provided. Intramurals are run throughout the academic year, with the highest need in the fall semester. Hours may vary.

CONTACT:
Jared Dalberg
Associate Professor of Health & Exercise Science, Director of Athletics
Office: 920.683.4737
jared.dalberg@uwc.edu
705 Viebahn Street, Manitowoc, WI 54220