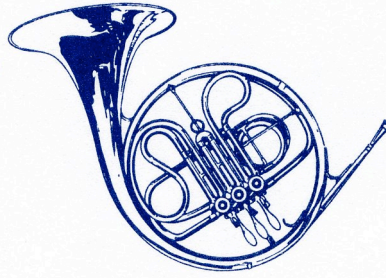


Lakeshore
Wind
Ensemble



MUS 071, Band, LWE and MUS 074, Jazz Ensemble, LBB, Syllabus Policies and student and community member obligations and responsibilities .

Contact information:

Professor Daniel Ackley

daniel.ackley@uwc.edu

920-683-4688 (office)

920-221-2000 (cell)

Sandy Sichinger (Administrative Assistant/LWE Librarian)

920-683-4733 (office)

920-645-5655 (cell)

UW-Manitowoc Lakeshore Wind Ensemble/Big Band Policies

LWE/LBB Community Member/Not for Credit Attendance: Regular responsible rehearsal attendance is mandatory and expected. If you have conflicts or need to be excused you **MUST** tell us in advance or contact us shortly thereafter in an emergency. If you leave a **SHORT** message, include the reason, NOT that you just can't make it. Absence from the final two rehearsals before each concert is very serious issue regardless of the reason. Please discuss any possible absence from any of these rehearsals with Professor Ackley well before the rehearsal since they must be approved by him in order to play the concert.

LWE/LBB, UW-Manitowoc for Credit Attendance: Student attendance is absolutely mandatory. Please read carefully the course requirements and course syllabus, which will be provided at the beginning of each semester. Please contact Professor Ackley for a current copy. Please remember that major grade reductions will be made for any and all unexcused absences. Students **MUST** contact Professor Ackley in advance, not Sandy Sichinger, to discuss a possible missed rehearsal. Unless there is an emergency, a phone message is unacceptable. If you are unable to contact Professor Ackley beforehand, you must contact him ASAP after the rehearsal in question or it will be recorded as an unexcused rehearsal.

Concert Dress:

Lakeshore Wind Ensemble

Men: *Conservative* black tux or black blazer, black dress pants, black shoes/socks, white dress shirt, black bow tie, name tag provided. No distracting or excessive jewelry.

Women: *Conservative* mid-calf (minimum) or longer black skirt or dress pants.
Conservative black *long sleeve* dress blouse or black blazer with white dress blouse is expected. Name tag provided. No distracting or excessive jewelry.

Lakeshore Big Band

Men: Shell white dinner jacket, black dress pants, black shoes/socks, black bow tie, name tag.

Women: Shell white long sleeve conservative dress blouse, or shell white blazer with white dress blouse. Mid-calf or longer black skirt or dress slacks, black shoes/nylons, name tag.

LWE/LBB BLAZERS: A limited number of black and white blazers are available for primarily student use. Emergency community member use is allowed, however, *community members are expected to provide their own concert dress.*

University/LWEA Instruments: All LWE/LBB members both students and non-students have limited access to use of UW-Manitowoc and LWEA instruments at no charge. For-credit students have the right to university instruments first. Persons who have been *long term community members* of the LWE or LBB and anticipate continuing, and are using UW-Manitowoc or LWEA instruments *are expected to purchase their own instrument as soon as possible.* Historically, on occasion, community members have been required to give up the use of a university instrument if needed by registered students. All percussion or on site instruments are available without charge.

Cell Phones, Beepers, Ear Phones, etc: Except for doctors, medical personnel, police, etc., *who are on call*, the use of cell phones, beepers, etc., during rehearsals/concerts is **strictly prohibited.** Casual use of such devices shows a complete lack of respect for the organization and the conductor. It also changes a member's focus on the rehearsal and it causes rehearsal disruption. **If you are caught making or taking calls during rehearsals you will be asked to leave.** Persons who may have an individual **isolated emergency** and need to be contacted during rehearsal must inform Professor Ackley or Sandy Sichinger before the rehearsal regarding your need. The vibrate setting on most cell phones, beepers, etc., can be set and you can leave the rehearsal to take the call. Any non-emergency call (doctors, police, etc. See above.) can be returned during breaks, etc. Otherwise, **please turn off your cell phones.**

Policy concerning hygiene and respect of others in rehearsals and performance spaces

In any ensemble group, especially in music when we find ourselves necessarily seated and working in close proximity to others, it is important to maintain a comfortable and pleasant environment for all. Please be advised that many persons, including your director, Dr. Ackley, may have strong reactions to perfumes/colognes and cigarette smoke. With that in mind, please always be sure to maintain good hygiene, avoid perfumes/colognes when in practice or performance, and respect and have empathy for all of our fellow ensemble members equally.

Revised: September 2014